

MEDIA BINGO MONTHLY REPORT
(Please Complete in its Entirety)

MONTH OF _____

(See Guidelines for Completion on Reverse)

| | |
|---------------------------|--------------------------|
| ORGANIZATION NAME: | |
| ADDRESS: | |
| POSTAL CODE: | TELEPHONE NUMBER: |
| LICENSE # | BINGO SUPPLIER: |

Note: Please round off all amounts to the nearest dollar.

| | Week 1 | Week 2 | Week 3 | Week 4 | Week 5 (If applicable) | Totals |
|---------------------------------------|--------|--------|--------|--------|---------------------------|--------|
| (a) DATE OF BINGO | | | | | | |
| (b) TOTAL NUMBER OF UNITS SOLD | | | | | | |

| | | | | | | |
|---|--|--|--|--|--|--|
| (c) TOTAL GROSS RECEIPTS (\$) | | | | | | |
| (d) RETAILERS COMMISSION PAID | | | | | | |
| (e) PRIZES | | | | | | |
| (f) 2.13% FEE (See Note 1 below) | | | | | | |
| (g) RENT | | | | | | |
| (h) PAPER COSTS | | | | | | |
| (i) ADVERTISING COSTS | | | | | | |
| (j) OTHER COSTS (Provide Description): | | | | | | |
| - | | | | | | |
| - | | | | | | |
| - | | | | | | |
| NET PROFIT (c-d-e-f-g-h-i-j) | | | | | | |
| AMOUNT DEPOSITED TO BINGO ACCOUNT | | | | | | |

Note 1: Fee remitted with financial report, should equal total for line (f) (2.13% of total value of prizes)

I certify that the information contained in this report is, to the best of my knowledge, correct and complete.

Date: _____ Signature of Applicant: _____

Address: _____
(Number) (Street) (Apartment/Suite) (Town/City/Village) (County) Postal Code)

Telephone Number: _____ Residence: _____ Business: _____

GUIDELINES

FOR THE COMPLETION OF THE MONTHLY MEDIA BINGO FINANCIAL REPORT

- 1) **Organization Name** Record the name of the organization to which the Bingo License has been issued.
- 2) **Address/County/Postal Code** Record full address including county, postal code and telephone number.
- 3) **License #** Record the current bingo license number issued in the current year by the Commission.
- 4) **Date of Bingo** Record date(s) of bingo.
- 5) **Total Number of Units Sold** Record the total number of units, booklets, packages, etc. sold to the public for play on the date of the bingo(s) event(s).
- 6) **Total Gross Receipts** Record total revenue derived from the sale of all units, booklets, packages, etc. before any deductions.
- 7) **Retailers Commission Paid** Record the total dollar amount paid in cash to retailers for selling units, booklets, packages, etc., on behalf of the licensee.
- 8) **Prizes** Record the dollar amount paid in prizes.
- 9) **2.13% Fee** Remit the 2.13% licensing fee as required by Clause 8(2) of the Bingo Regulations.
- 10) **Rent** Record the amount paid as rent for use of the broadcast facility.
- 11) **Paper Costs** Record paper costs incurred by your organization for the purchase of units, booklets, packages, etc. in the conduct and management of your bingo event.
- 12) **Advertising Costs** Record the dollar amount paid for advertising.
- 13) **Other Costs** Record the dollar amount paid out for other costs, associated with the conduct and management of Media bingo. Please itemize and provide descriptions. (Ex. Phone, mileage, insurance, bank charges etc.)
- 15) **Net Profit** Record the dollar amount remaining after all expenses are deducted from gross receipts collected.
- 16) **Amount Deposited to Bingo Account** Record the amount of the net cash receipts deposited for each bingo event.

