

## List of Exhibits for a Hearing

(Please Print)

Applicant Name:		
Mailing Address		
	Number & Street or PO Box	
	Suite etc	
	Municipality, Province, Postal Code	
Courier Address		
	Number & Street or PO Box	
	Suite etc	
	Municipality, Province, Postal Code	
Phone:		Fax:
E Mail:		

Please indicate what exhibits you have included with your appeal by checking the appropriate boxes. If the exhibit includes several items under one category please indicate the number of items.

The following items are **required as a minimum** for an appeal hearing to be held.

- copy of building permit, (new construction, renovation, addition)
- copy of application for appeal (owner)
- copy of municipal Building Official's decision that is being appealed.
- change of use permit (if applicable)
- letter detailing the nature of appeal and why the owner feels that the municipal interpretation of the Nova Scotia Building Code is wrong.

The following items will assist the Building Advisory Committee to understand the nature of the appeal and may be required to conduct the hearing.

**Plans and specifications\***

- site plan,
- building plans
- elevations
- sections
- specifications
- survey

\* plans should be dated as issued.

**Photographs\*\***

- site,
- building,
- specific area of appeal

\*\* photographs should be dated when taken.

Additional information: please list

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_