

# Form L1 - Certificate of Service

(subsection 25(4) of the Residential Tenancies Regulations)



File number \_\_\_\_\_

**Re:** Hearing date \_\_\_\_\_ Time  am  pm

**I,** (name) \_\_\_\_\_

**of**

Street number and name (civic address) \_\_\_\_\_ Apartment \_\_\_\_\_

City or town \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

**hereby certify that on** (day of the week) \_\_\_\_\_, (month/day) \_\_\_\_\_, **20**\_\_\_\_,

**I served,** (name of person served) \_\_\_\_\_

**with a true copy of** (check applicable box(es))

- Application to Director
- Notice of Hearing
- Other (specify) \_\_\_\_\_

**by** (check applicable box)

**personal service at** (place of service) \_\_\_\_\_ **at** (time) \_\_\_\_\_  am  pm.  
OR

**registered mail to**

Street number and name (civic address) \_\_\_\_\_ Apartment \_\_\_\_\_

City or town \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

**and the receipt showing proof of delivery and signature confirmation is attached.**

**Sign and date this form**

Date (YYYY MM DD) \_\_\_\_\_ Applicant's signature \_\_\_\_\_

Name \_\_\_\_\_

- This Certificate must be completed by the person who served the document.
- Attach the receipt if you served the document(s) by registered mail.