

Consultant Lobbyist Registration Form

Complete this form if, under the Lobbyists' Registration Act, you are paid by a client to lobby the provincial government. See the Guide to the Registry of Lobbyists for greater detail on the types of lobbyists and when they are required to register. The guide and other helpful materials related to the Registry are available online at <https://beta.novascotia.ca/programs-and-services/registry-of-lobbyists>.

A consultant lobbyist must file a return with the Registry within 10 days after beginning an undertaking and within 30 days of each six-month anniversary of the initial filing.

Use this form for:

- Registration,
- Renewal (required every six months), or
- Updating a registration with new information or a change to existing information.

Filing may also be done online. If submitting a paper copy, **please print clearly**.

Section A: PURPOSE

Check on of the following and complete the appropriate sections. Supply your registration number if this is a renewal or update.

- Registration Complete all sections
- Renewal Complete all sections
- Update Complete sections where changes have occurred to previously filed information

Registration #

Section B: LOBBYIST INFORMATION

Lobbyist's name (last, first, middle initial)			
Business address of lobbyist			
City	Province/State	Country	Postal/Zip Code
Telephone	Fax	Email	
Name of lobbyist's business or firm		Registry of Joint Stock Companies number (if applicable)	
Address of business or firm if different than lobbyist's			
City	Province/State	Country	Postal/Zip Code
Telephone	Fax	Email (optional)	

Section C: CLIENT INFORMATION

Name of client			
Business address of client			
City	Province/State	Country	Postal/Zip Code
Telephone	Fax		

Section D: OTHER BENEFICIARIES OF LOBBYING ACTIVITIES

I. Subsidiaries

If your client is a corporation, provide the following information for every subsidiary of the corporation that has a direct interest in the outcome of your activities on behalf of your client. (Use a separate sheet if necessary.)

Name of subsidiary			
Business address			
City	Province/State	Country	Postal/Zip Code

II. Parent Company

If your client is a corporation that is a subsidiary of another corporation, provide the following information.

Name of parent company			
Business address			
City	Province/State	Country	Postal/Zip Code

III. Coalition Members

If your client is a coalition, provide the following information for each corporation or organization that is a member of the coalition. (Use a separate sheet if necessary.)

Name of coalition member			
Business address			
City	Province/State	Country	Postal/Zip Code
Name of coalition member			
Business address			
City	Province/State	Country	Postal/Zip Code

IV. Other Beneficiaries

If your client's activities are controlled or directed by another person, partnership, or organization with a direct interest in the outcome of your lobbying, provide the following information. (Use a separate sheet if necessary.)

Name of person, partnership, or organization			
Business address of other beneficiary			
City	Province/State	Country	Postal/Zip Code

Section E: LOBBYING ACTIVITIES

Note: Consultant lobbyist must complete a separate registration for **EACH** undertaking.

I. Description

Describe your lobbying activity and identify any relevant legislative proposal, bill, resolution, regulation, policy, program, decision, grant, contribution, financial benefit, or contract.

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II. Subject Matter

Check the appropriate area(s) that best identify the subject matter of your lobbying activities.

agriculture	hospitals	small business
arts and culture	housing	sports and recreation
colleges and universities	industry	social assistance
conservation	information technology	taxation
economic development and trade	insurance	telecommunications
education	justice and enforcement	tourism
energy	labour	transportation
environment	liquor control	other (please specify)
financial institutions	gaming and lotteries	_____
forestry	manufacturing	_____
government procurement	mining	_____
health	privatization and outsourcing	_____
highways	science and technology	_____

III. Lobbying Targets

Check the appropriate area(s) that best identify the target of your lobbying activities.

Departments

- Agriculture and Fisheries
- Community Services
- Economic Development
- Education
- Energy
- Environment and Labour
- Finance
- Health
- Justice
- Natural Resources
- Public Service Commission
- Service Nova Scotia
- Tourism and Culture
- Transportation and Public Works

Agencies, Boards and Commissions

- Advisory Commission on AIDS
- Alcohol and Gaming Authority
- Canada-NS Offshore Petroleum Board
- Children and Family Services Advisory Committee
- Disabled Persons Commission
- Election Commission
- Embalmers and Funeral Directors Board
- Farm Loan Board
- Fisheries and Aquaculture Loan Board
- Fuel Safety Board
- Health Services and Insurance Commission
- Labour Relations Board
- Law Reform Board
- Liquor Commission
- Meat Inspection Board
- Municipal Finance Corporation
- N.S. Business Inc.
- N.S. Gaming Corp.
- N.S. Resources Ltd.
- Pay Equity Commission
- Police Commission
- Primary Forest Products Marketing Board
- Real Estate Commission
- Resource Recovery Fund Board
- Securities Commission
- Status of Women, Advisory Council
- Student Assistance
- Higher Appeals Board
- Tourism Partnership Council
- Treasury and Policy Board
- Utility and Review Board
- Voluntary Planning
- Workers' Compensation Board
- Youth Advisory Council
- other (please specify)
- _____
- _____
- _____
- _____

IV. Communication Techniques

Check the techniques of communication that you have used or expect to use in the course of your activities.

- arranging one or more meetings
- meetings
- presentations
- written communication (hard copy or electronic)
- telephone calls
- informal communication
- grass-roots communication
- other (specify) _____

V. Lobbying MLAs

Have you lobbied, or do you expect to lobby, a member of the House of Assembly in the member’s capacity as a member, or a person on the member’s staff?

Yes No

Section F: FUNDING

I. Government Funding

Is your client funded in whole or in part by a government or government agency?

Yes No

Name of government or government agency	Amount of funding received
Name of government or government agency	Amount of funding received

II. Private Funding Related to Lobbying Activities

In the client’s fiscal year preceding the filing date of this return, did your client receive funding of \$750 or more from an entity or organization, or from an individual acting on behalf of an entity or organization, for the purpose of supporting this lobbying activity? This does not include private donations made by individuals acting in their personal capacity. (Use a separate sheet if necessary.)

Yes No

Name of entity, organization or individual			
Business Address			
City	Province/State	Country	Postal/Zip Code
Name of entity, organization or individual			
Business Address			
City	Province/State	Country	Postal/Zip Code

III. Contingency Fees

Is your payment, either in whole or in part, contingent on the success of the undertaking?

Yes No

Section G: CERTIFICATION

I certify that the information contained in this return or notice is true to the best of my knowledge and belief.

Signature of Lobbyist

Date (DD/MM/YYYY)

NOTE: Once your return has been reviewed, if you have provided an email address, you will receive correspondence by email, otherwise a letter will be sent by regular mail to the address provided that will advise you of your status. This could be in the form of a rejection notice, a pending notice (whereby the registry requires further information), or a confirmation indicating that your return has been accepted and entered into the database. The receipt acknowledging payment will also be included with the letter.

PAYMENT INFORMATION

Registration Fee: Paper - \$132.70
Online - \$66.35

Renewal Fee: Paper - \$33.15
Online - \$33.15

VISA

MASTERCARD

CHEQUE

MONEY ORDER

Credit Card Number

Expiry Date

Credit card holder's name as it appears on the card. Please print clearly.

Signature of Card Holder