### Information

#### **Privacy**

The information on this form is collected under the authority of the Change of Name Act (Revised Statutes of Nova Scotia 1989, chapter 494).

# NOTE: You do not need this form to change your last name after getting married.

If, following marriage, you wish to assume your spouse's last name on identity documents, such as a driver's licence, contact the organization or agency that issued the identity document for guidance.

#### What is the purpose of this form?

Use this form to legally change your name, your spouse's name, and/ or the name of your child 15 years of age and younger.

#### Are you eligible?

To request a legal name change, the applicant **MUST** be 16 years of age and older

#### **AND EITHER**

born in the Province of Nova Scotia

#### OR

• be a resident of Nova Scotia, having resided in the province for at least three (3) months immediately before submitting the change of name application. Submit proof of residency with application.

#### **Ineligible applicants**

A person cannot apply to change their name if they have ever been convicted of a sexual offence under section 490.011(1)(a), (c), (ci), (d), (d.1) and (e) of the Criminal Code of Canada.

#### Who is the Applicant?

A person, 16 years of age or older, who wants to change one or more of:

- Their own name
- Their spouse's name
- Their child's name (15 years of age or younger)

#### **Mandatory documents**

(other documents may be required, depending on your specific situation)

- If you are changing your name and you were born outside of Nova Scotia but within Canada, you must submit an original Birth Certificate from your province of birth.
- If you are changing the name of a child 15 years of age and younger born outside of Nova Scotia but within Canada, you must submit an original detailed Birth Certificate from their province of birth that includes the name(s) of the child's parent(s).
- If you are changing your name and were born outside of Canada, you need to submit original immigration documents (or certified copies).
- If you are changing the name of a child 15 years of age and younger born outside of Canada, you must submit original or certified copies of immigration documents that state the name(s) of the child's parent(s).

**NOTE** – All **current original** Nova Scotia Birth and/or Marriage Certificates must be received by Vital Statistics before new ones can be printed. Please submit with your application.

**Proof of residency** includes valid NS Driver's Licence or Health Card. Please submit a copy with your application.

Please contact Vital Statistics if you have questions about required documents.

# **Application Guide**

### Page 4 - Fingerprinting and Criminal Record Check Information

Detailed information about when fingerprints are required and the form/instructions to take to the fingerprinting agency. **NOTE** - Everyone 12 years of age and older having their name changed MUST have fingerprints taken by an approved agency.

### Page 6 - Fees Required

Fees associated with a Change of Name including a description of certificates that can be ordered and methods of fee payment.

### Pages 7 & 8 - Delivery & Payment Information

- Boxes 1 to 8 Delivery details & contact information for the <u>Applicant</u>: this is where certificates will be mailed once the application is processed and how you can be contacted if there are any questions during processing.
- Boxes 9 & 10 Payment information: If you are submitting the application by mail, enter payment information here.
- Box 11 Certificates requested: Type of certificate and quantity being ordered. NOTE – certificates can only be ordered for events that took place in Nova Scotia.

### Page 9 - Publication consent

Requirements for publication under the Change of Name Act, as well as instructions for requesting that the change of name not be published.

### Page 10 to 12 - Applicant Information

- Boxes 12 to 39 The Applicant (see definition above) must complete this section with <u>their own information</u>, even if their name is not being changed.
- Box 40 Indicate whose name is being changed:
  - Self complete boxes 41-55 and page 18
  - Spouse complete boxes 56-81 and page 14
  - **Child** (15 years or younger) complete boxes 82-110, as applicable, and pages 17 (non-applicant parent) and 18 (applicant parent)
- Boxes 41 to 45 Applicant is changing their own name: New name(s) & reason for name change.
- Boxes 46 to 52 Applicant had previous legal change of name: Provide information on any previous legal name changes. NOTE – this <u>does not</u> include a last name assumed on marriage or a name change due to adoption or other birth re-registration.

### Pages 12 to 13 - Spouse/partner Information

- **Box 53** Indicate current marital status, if Never Married, go to Box 82.
- Boxes 54 to 69 Applicant is changing their own name and is married, divorced widowed or in a Domestic Partnership in Nova Scotia: Provide details of the marriage/domestic partnership and the spouse/partner. NOTE – Marriage/ Domestic Partnership records at Vital Statistics Nova Scotia will be changed to reflect the new name.
- If the marriage took place outside of Nova Scotia and you are changing your last name, you must submit an original or certified copy of your Marriage Certificate. NOTE – You must also contact the Vital Statistics office in the province where the marriage took place to find out how to change the record to reflect your new name.
- If spouse/partner is not changing their name, go to page 15.
- Boxes 70 to 74 Spouse/Partner is changing their name: New name(s) & reason for name change.
- Boxes 75 to 81 Spouse/partner has had previous legal change of name: Provide information on any previous legal name changes. NOTE this <u>does not</u> include a last name assumed on marriage or a name change due to adoption or other birth re-registration.

### Page 14 - Consent of Spouse/Partner

- The spouse/partner of the applicant completes this form when the applicant is changing their last name and/or the spouse/ partner is changing their name.
- This consent <u>must be signed in the presence</u> of a person authorized to take sworn statements, such as a Lawyer, Justice of the Peace, Notary Public or Commissioner of Oaths. A fee may be charged for this service. NOTE – A judge may order that the spouse/partner's consent be dispensed with (the court order needs to specifically state that the requirement for consent for change of name is waived).

### Application Guide (Continued)

#### Page 15 & 16 - Child/Children's Information

- Box 82 Check here if you do not have children, go to Page 18.
- Boxes 83 to 89 Child's Birth Information: The Applicant completes this section when:
  - Child's name is changing Applicant is a parent seeking to change the name of their child/children (15 years of age and younger). The Applicant's name may or may not be changing.
  - Parent's name is changing, child's name is not Applicant is changing their name, and they have a child/children born in Nova Scotia who are 18 years of age and younger. The child's birth records will be updated with the Applicant's new name.
     NOTE If the child was born in another province, contact the Vital Statistics office in that province to find out how/if the child's birth record can be changed to reflect the parent's new name.
- **Box 90** Is child changing their name, check Yes or No. If No, go to Box 97.
- Boxes 91 & 92 Child is changing their name: New name(s) & reason for name change.
- Boxes 93 to 96 Child has had previous legal change of name: Provide information on any previous legal name changes. NOTE – this <u>does not</u> include a last name assumed on marriage or a name change due to adoption or other birth re-registration.

#### Page 17 - Consent of Other Parent

- When there are two parents on the birth record, the <u>parent who</u> is <u>NOT</u> the <u>Applicant</u> must complete this form when the child is changing their name. A separate consent must be completed for each child.
- This consent <u>must be signed in the presence</u> of a person authorized to take sworn statements, such as a Lawyer, Justice of the Peace, Notary Public or Commissioner of Oaths. A fee may be charged for this service. NOTE – A judge may order that the other parent's consent be dispensed with (the court order needs to specifically state that the requirement for consent for change of name is waived).

#### Page 18 - Statutory Declaration

The Applicant must sign using the name that they are currently known by, as supported by current identification documents, such as a driver's licence. The Statutory Declaration must be signed in the presence of a person authorized to take sworn statements, such as a Lawyer, Justice of the Peace, Notary Public or Commissioner of Oaths. A fee may be charged for this service.

# **Criminal Record Checks**

#### **Ineligible applicants**

A person cannot apply to change their name if they have ever been convicted of a sexual offence under section 490.011(1)(a), (c), (c.1), (d), (d.1) and (e) of the Criminal Code of Canada.

### NOTE: Everyone 12 years of age and older and having their name changed MUST submit a criminal record check. Fingerprints must be taken by an approved agency:

- the Royal Canadian Mounted Police
- a municipal police department or other police department providing policing services in the province
- the provincial police
- Commissionaires

Any fees for fingerprinting are paid directly to the fingerprinting agency. They are not part of the legal change of name fee.

The fingerprints will be used to complete a criminal record check to determine eligibility and to match the proposed name to any exisitng criminal record.

#### What happens next

The fingerprints are submitted by the approved agency directly to the RCMP's Canadian Criminal Real Time Identification Service (CCRTIS) in Ottawa along with the current name and proposed name of the person whose name is to be changed. CCRTIS cross-references these names with the criminal records database. If a criminal record is found by CCRTIS, the proposed name is attached to the record. CCRTIS will provide the criminal record check to Vital Statistics.

The legal change of name cannot be processed until Vital Statistics receives confirmation from CCRTIS that the fingerprints for each person whose name is to be changed have been received and Vital Statistics has received the criminal record check and can confirm that person has no prior convictions under sections 490.011(1)(a), (c), (c.1), (d), (d.1) and (e) of the Criminal Code of Canada.

#### Applicants 19 years of age and older

CCRTIS confirms with Vital Statistics that the fingerprints of the person whose name is to be changed have been received. CCRTIS provides the criminal record check to Vital Statistics. If you received a Finger Print Confirmation Letter directly, please forward it to Vital Statistics.

# Applicants 16–18 years of age Individuals 12–15 years of age

CCRTIS forwards confirmation that the fingerprints and the criminal records check have been received <u>to the person whose</u> <u>name is to be changed</u>. This confirmation and the criminal record check must be submitted to Vital Statistics before the change of name can be processed.

### **Purpose of Criminal Record information**

The purpose of the criminal record check is to enable Vital Statistics to determine if the person seeking to change their name has been convicted of an offence under sections 490.011(1)(a), (c), (c.1), (d), (d.1) and (e) of the Criminal Code of Canada. The Registrar shall not register a change of name for a person convicted of the above offences. If the criminal record contains such a conviction, the person will not be permitted to change their name. In addition, the CCRTIS will use the fingerprints to attach any new name to an existing criminal record. Fingerprints submitted as part of the legal change of name application are not kept on file with the fingerprinting agency or with CCRTIS. They are not used for any purpose other than confirming eligibility and adding the proposed name to the criminal record, if found.

IMPORTANT: Remove page 5, complete and provide to the fingerprinting agency.



# **Criminal Record Check Requirements for Change of Name**

**Fingerprinting Agency:** All fingerprints for legal change of name are to be done using **LiveScan technology**. If your location is unable to process using LiveScan, direct the client to the closest location that has LiveScan available. The client does **NOT** need to live in your area to use LiveScan for change of name purposes.

#### New name

**NEW NAME of person changing name**: (info goes in "Names" field) **NOTE:** Include the full name in its entirety even if only part of the name is being changed.

Last name

Given names

#### **Current name**

**CURRENT NAME of person changing name:** (info goes in "Other names/Alias" field) **NOTE: Include the name on your Birth Certificate** (if born in Canada) **or immigration documents** (if born outside of **Canada**), **not your married last name or assumed name**.

Last name

Given names

- 1. Ensure all screens are cleared of previous client data before processing a new applicant.
- 2. Using the agencies fingerprinting software, on the demographic entry screen:
  - The Application Type is "Other"
  - The Sub-Type is "Name Change Nova Scotia"
- 3. Select "Response Address" on the Send Results Field.
- 4. Applicants **19 years of age and older**, should have the return mailing address screen as follows:

Attention Name:	Nova Scotia Vital Statistics
Address Line 1:	Director/Deputy Registrar General
Address Line 2:	NAME CHANGE
Address Line 3:	PO Box 157
City:	Halifax
Province:	Nova Scotia
Postal Code:	B3J 2M9
Country:	Canada

**NOTE:** Criminal Record Checks from CCRTIS for individuals between **12 and 18 years of age** must be mailed directly to the applicant. Enter the applicant's return mailing address and not the address for Vital Statistics. 5. On the **NAME** screen, enter the **NEW NAME**. See the **NEW NAME** box on page 11.

Complete all name fields even if only one part of the name is to be changed:

Surname:last name as proposed:Given name 1:first given name as proposed:Given name 2:additional given names, for example, proposed<br/>middle names are to go in these fields whether<br/>they are changing that name or not.Given name 3:Given name 4:

6. On the "Other names/Alias" screen, enter the CURRENT NAME as shown on the Birth Certificate or Immigration Document (do not use the driver's licence as evidence of current name). See the CURRENT NAME box on page 10.

	enter the CURRENT name here enter the CURRENT first given name here additional given names, for example middle names are to go in these fields whether they are
	names are to go in these fields whether they are changing that name or not.
Given Name 3:	

Given Name 4:

### **Helpful hints:**

- Names can be processed in both upper and lower case.
- All fingerprints for legal change of name are to be processed using the LiveScan system.
- For new name, hyphens and single letter initials are to be entered into the screens in the same way that the client wants to have them shown on their Change of Name Certificate or new Birth Certificate.
- Any double last names need to be entered on the Surname field whether there is a hyphen or not.
- Never abbreviate a name.
- If the name includes more than four given names, include the additional names in the Given Name 4 tab.

#### NOTE: CCRTIS Reports that do not include Criminal Record Check Results will be rejected. Always check for correct spelling of names of applicant before proceeding with the process so the client does not have to visit the office again.

If a client must return due to incorrect data entry, you may have to waive any additional fees to the client.

### **Fees Required**

name itself.

#### The following fees may apply to your Change of Name application: Change of Name Application Fee \$165.70 (includes one Change of Name Certificate) Fee for each additional person(s) contained on the Change of Name application, for example spouse's \$24.95 and/or children's names changed /record Short Form Birth Certificate (if born in Nova Scotia) \$33.00 Long Form Birth Certificate (if born in Nova Scotia) \$39.90 Marriage Certificate (if event occurred in Nova Scotia) \$33.00 Photographic Print of Marriage Registration (if event occurred in Nova Scotia) \$39.90 **Domestic Partnership Certificate** (if registered in Nova Scotia) \$33.00 Photographic Print of Domestic Partnership Registration (if registered in Nova Scotia) \$39.90 Additional Change of Name Certificates \$18.65 Optional courier fee - This fee provides expedited shipping of certificate(s) The certificate processing time is not expedited. \$20.00 Fees to amend records for events that have taken place in Nova Scotia. A fee will be charged for each record that will need to be amended (ex. marriage, child's birth record) not pertaining to the change of \$24.95

You can expect to pay for **fingerprinting services/criminal record check services**. Check with the fingerprinting agency for current fees.

/record

You may need to pay to have **signatures witnessed** by a person authorized to take sworn statements on pages 13, 16 and 17. Commissioner of Oaths are available at the Vital Statistics office without charge.

# NOTE: Certificates are required for birth and marriages outside of Nova Scotia.

If you need to order these from the issuing jurisdiction, you may be charged a fee.

Legal change of name applications can be mailed or submitted in the secure drop box outside the Vital Statistics office. You can also <u>make an appointment at our office</u> where you can pay in person, have your signature witnessed and have your application reviewed for completeness.

If you are submitting your application by mail or drop box, fees are payable to the Minister of Finance. Payment methods accepted:

- cheque
- money order
- credit card Visa, MasterCard, Discover or American Express (include the name of the cardholder that appears on the card, mailing address, signature, credit card number and expiry date)

If you are submitting your application in person, at an appointment, cash and debit payments are also accepted, along with the payment methods above.

If you make an in-person appointment and will have your signature witnessed during the appointment, please do not sign the document before the appointment. The Commissioner of Oaths must be present to check your ID and see you sign the document. Vital Statistics does not charge a fee to have your signature witnessed.

Vital Statistics | novascotia.ca/vitalstats

# **Change of Name Application**

'Applicant' refers to the person completing this request. Print clearly in blue or black ink.

Payment and Delivery Information						
1. Last name of applicant     2. First name of applicant     N/A						
3. Applicant's mailing address (PO box, rural route, street addre	ess):	city/town, province/state, country	r	4. Postal code		
5. Applicant's civic address (if different from above): street add	ress	, city/town. province/state, country	y	6. Postal code		
7. Applicant's daytime telephone number       8. Applicant's email address						
9. Payment type						
<b>Cash</b> (in person at counter only)		Cheque	_	Visa MasterCard		
Debit card (in person at counter only)		Money Order	<ul><li>American Express</li><li>Discover</li></ul>			
<b>Optional courier fee \$20.00</b> – This fee provides expedited shi	ppin	g of certificate(s). The certificate p	pro	cessing time is not expedited.		
10. Payor information - complete section below						
Name as shown on credit card, debit card, cheque or money order						
Mailing address (if different than applicant above)						
Signature of payor						

Credit card information to be removed as soon as the credit card payment is processed and the approval number received.

For Office Use Only

Credit Card Information						
Do not provide credit card number and expiry date if payment is in person at counter.						
Credit card number	Expiry date					



NOTE: Certificates can only be issued for events that occurred in Nova Scotia.

Order	Form					
11. <b>Тур</b>	e of certifica	te and quantity requested:				
Name						
	Quantity	Type of Certificate				
		Short Form Birth Certificate	With Sex Indicator Shown?	Yes	🖵 No	
		Long Form Birth Certificate	With Sex Indicator Shown?	Yes	🗖 No	
		Duplicate Change of Name Cer	tificate			
		Marriage Certificate				
		Photographic Print of Marriage	e Registration			
		Domestic Partnership Certifica	te			
		Photographic Print of Domesti	c Partnership Registration			
Name	of Spouse					
	-	Short Form Birth Certificate	With Sex Indicator Shown?	Yes	🖵 No	
		Long Form Birth Certificate	With Sex Indicator Shown?	Yes	🖵 No	
		Duplicate Change of Name				
Name	of Child					
		Short Form Birth Certificate	With Sex Indicator Shown?	Yes	🖵 No	
		Long Form Birth Certificate	With Sex Indicator Shown?	Yes	🖵 No	
		Duplicate Change of Name				
Name	of Child					
		Short Form Birth Certificate	With Sex Indicator Shown?	Yes	🖵 No	
		Long Form Birth Certificate	With Sex Indicator Shown?	Yes	🖵 No	
		Duplicate Change of Name				

indicator displayed will be accepted by organizations in Nova Scotia or other provincial or federal organizations.

# **Publication Consent**

Under the Change of Name Act, the Deputy Registrar General must publish notification of each change of name processed by Vital Statistics online in the *Royal Gazette*. However, in some cases, the Deputy Registrar General may dispense with publication. For example, if the applicant would be unduly prejudiced or embarrassed by the publication.

If you have a good reason for not wanting your change of name to be published, write to the Deputy Registrar General stating your reason. The Deputy Registrar General will review your request and advise you of the decision.

The Deputy Registrar General may dispense with publication of notice of the certificate if, in the Deputy Registrar General's opinion,

- (a) the applicant would be unduly prejudiced or embarrassed by the publication
- (b) the change of name applied for is of a minor character (eg. MacDonald to McDonald)
- (c) the applicant has been commonly known under the name applied for and granted
- (d) the publication is not in the public interest. R.S., c. 66, s. 16; 2011, c. 37, s. 6

If you do not wish to have your publication waived, please sign below.

□ I have attached a letter to the Deputy Register General requesting that publication be waived.

I acknowledge that upon approval of this change of name application, the following information will be published online for each person whose name has been changed:

- Date and time of approval
- Current name
- New name
- Year of birth
- Place of birth

Applicant's current name

Applicant's signature (current name)



### Change of Name Application (Continued)

'Applicant' refers to the person completing this request.

Applicant Information									
Applicant's Name on current birth documents or if born outside of Canada, as stated on immigration documents									
12. Last name		13. First name		N/A	A				
14. Second name 🛛 N/A	15. Any other g	jiven names in ord	er		N/A				
Applicant's Current Name presently known	as, if different from	n above							
16. Last name		17. First name		N/A	A				
18. Second name 📮 N/A	19. Any other o	jiven names in ord	er		N/A				
Applicant's Birth Information (if born outsi	de of Canada, as s	stated on immigration	on d	ocun	nents)				
20. Date of birth: Month (by name)		Day		Y	ear	21. Sex	M	□ F	<b>X</b>
22. Birth place: city/town, province/state, coun	try								
Applicant's Parent's name and place of b	oirth on current	birth document	s						
23. Last name		24. First name		N/A	A				
25. Second name 🔲 N/A	26. Any other g	jiven names in ord	er		N/A				
27. Birth place: city/town, province/state, coun	try								
Applicant's Parent's name and place of t	oirth on current	birth document	s (If	not o	on Birth Registration le	eave blank)	)		
28. Last name		29. First name		N/A	A				
30. Second name 🗖 N/A	31. Any other o	given names in ord	er		N/A				
32. Birth place: city/town, province/state, country									
Applicant's Place of Residence									
33. Current civic address: street address, city/town, province/state, country       34. Postal code									
35. From Month (by name)	Year								

Registration number (For Office Use Only)

Applicant Inform	nation continued							
	ess, if within the last three (	3) months: street ac	ddress, city/tov	vn, pro	ovince/state, country	37. Postal code		
38. From Month	(by name)	Year	39. To	М	onth (by name)	Year		
Whose name is to	Whose name is to be changed?							
<b>40</b> . <b>D</b> Self (Box 4	11-55) <b>D</b> Spouse/Part	n <b>er (</b> Box 56-81)	<b>Child</b> (15	years	of age and younger) (Box a	82-110)		
	Applicant's New Name –	State name to be s child/children's na			•	documents		
41. Last name	II UNLT		2. First name	-	N/A			
41. Last name		4.	z. First name		N/A			
43. Second name	□ N/A	44. Any other give	en names in or	der	□ N/A			
45. What is the reas	son for the name change?	L						
Applicant's Prev	ious Change(s) of Nam	2						
	ny PREVIOUS name change		name legislatio	on?				
(NOTE: This does	not include last name assume	d on marriage or a na	ame change due	e to ad	option or other birth re-regis	tration) 🖵 Yes 🗖 No		
47. If yes, give deta	ils: Name change from:							
Last name			First name		N/A			
Second name	□ N/A	Any other given na	ames in order		N/A			
Name change	d to:							
Last name			First name		N/A			
Second name	□ N/A	Any other given na	ames in order		N/A			
48. Date of legal name change     Month (by name)     Day     Year								
49. Place of legal name change: city/town, province/state, country								
50. Name change	e from:							
Last name			First name		N/A			
Second name	□ N/A	All other given nar	mes in order		N/A			

Previous Change(s) of Name continued								
Name changed to:								
Last name		First name	□ N/	A				
Second name 🔲 N/A	All other given i	names in order		N/A				
51. Date of legal name change Month (by	name)		Da	ıy		Year	_	
52. Place of legal name change: city/town, province/state, country								
Marriage/Partnership Status								
If you were married outside of Nova Scotia from the province in which you were married. (of	(but within Canad f you were marrie ficial translation i	ed outside of Ca	nada, a	certi	fied copy of the Marria	ginal Marriage Ce age Certificate is a	rtificate Icceptal	ble
53. Marital status Dever married or in Married Dever married or in	a domestic part Domestic partner			( 82	Divorced	Widowed		
54. Date of marriage or domestic partnership N	<b>/onth</b> (by name)				Day	Year		
55. Place of marriage/domestic partnership: cit	y/town, province	/state, country						
Spouse/Partner Information								
Spouse's/Partner's Name on current birth	documents or	if born outside	of Cana	ıda, a	s stated on immigratio	n documents		
56. Last name		57. First name		N/A				
58. Second name 🔲 N/A	59. Any other g	iven names in c	order		N/A			
Spouse's/Partner's current name - present	ly known as, if dif	ferent from abo	ve					
60. Last name		61. First name		N/A				
62. Second name 🔲 N/A	63. Any other g	iven names in c	order		N/A			
Spouse's/Partner's birth information or if	born outside of Ca	anada, as statec	on im	nigra	tion documents			
64. Date of birth Month (by name)	Day		Ye	ar		65. Sex 🛛 M	🖵 F	<b>X</b>
66. Birth place: city/town, province/state, country								
67. Current civic address: street address, city/to	wn, province/sta	te, country				68. Postal code		
69. or 🖵 Deceased – Proof of death n	nay be required if	death occurre	d outsi	de o	<sup>f</sup> Nova Scotia.			

Registration number (For Office Use Only)



Spouse/Partner Information continued								
Boxes 70 to 81 are only required if you are married and <u>both</u> you and your spouse/partner are applying to change your names. If spouse/partner is not changing their name, go to page 15								
Spouse/Partner is changing name – New name - state names to be shown on the Birth Registration OR if born outside of Canada, to be stated on immigration documents								
· · · · · · · · · · · · · · · · · · ·								
70. Last name	70. Last name 71. First name N/A							
72. Second name 🔲 N/A	73. Any other g	jiven names in or	der	□ N/A				
74. What is the reason for the name change?								
Previous Change(s) of Name (Spouse/P	Partner)							
<b>75. Has this person had any PREVIOUS name c</b> (NOTE: This does not include last name assume								
76. If yes, give details: Name change from:								
Last name		First name		I N/A				
Second name  N/A	Any other giver	names in order		<b>)</b> N/A				
Name changed to:	·							
Last name		First name		I N/A				
Second name 🔲 N/A	Any other giver	names in order		<b>)</b> N/A				
77. Date of legal name change Month (by	name)		Da	Pay Year				
78. Place of legal name change: city/town, prov	ince/state, count	ry						
79. Name change from:								
Last name		First name		I N/A				
Second name 🔲 N/A	Any other giver	names in order		<b>)</b> N/A				
Name changed to:								
Last name		First name		I N/A				
Second name 🔲 N/A	Any other giver	names in order		) N/A				
80. Date of legal name change Month (by	80. Date of legal name change Month (by name) Day Year							
81. Place of legal name change: city/town, prov	81. Place of legal name change: city/town, province/state, country							
If this person has had more than two (2) prior name changes, attach an additional form.								

### Consent for Legal Change of Name (Spouse/Partner of applicant)

### NOTE: Declaration(s) must be signed in the presence of a person authorized to take sworn statements.

	deceased, proof of death may be required.	anging their last name and/or a spouse/partner is changing their own
no the negistral General, i		
l,		
	Last name	First and any other given names in order
the legal spouse/ partner of		
	Current last name	Current first name and any other given names in order
hereby give consent to th	e proposed change of my spouse's/partner's n	ame
То		
	Proposed last name	Proposed first and any other given names in order
and/or to the proposed o	hange of my name	
From		
	Current last name	Current first and any other given names in order
То		
	Proposed last name	Proposed first and any other given names in order
Current name		Signature (current name)
ourrent nume		(current name)
Declared before me at		, in the province of
this	day of	year
Name	Signature	
[	Commissioner of Oaths Barrister of	f the Supreme Court 🔲 Notary Public

#### **Child/Children's Information**

82. Check here if you do not have children (Go to page 18)

Complete if you are changing your name and you have children 18 years of age and younger. This form may also be used to change the name of children 15 years of age and younger. Individuals 16 years of age and older must make their own application. If child/children's information is not applicable, go to page 18.

#### **Child A Birth Information**

Name on current birth documents or if born outside of Canada, as stated on immigration documents

83. Last name	84	4. First name 🛛 🗖	N/A				
85. Second name 🔲 N/A	86. Any other give	en names in order	□ N/A				
87. Date of birth Month (by name)	Day	Ye	ar	88. Sex	М	□ F	<b>X</b>
89. Birth place: city/town, province/state, country							
Details							
90. Is child's name to be changed?	Yes 🛛 No If	f no, go to Box 97. I	f no more children go to pa	age 18			
91. Name changed to:							
Last name	Fi	irst name 🛛 N//	A				
Second name D N/A	Any other given na	ames in order 🛛 🗖	N/A				
92. What is the reason for the name change?							
Previous Change(s) of Name (CHILD A)							

#### 93. Has this person had any PREVIOUS name changes under change of name legislation? Yes 🛛 No (NOTE: This does not include a name change due to adoption or other birth re-registration) 94. If yes, give details: Name changed from: First name N/A Last name □ N/A Second name Any other given names in order N/A Name changed to: Last name First name N/A Second name N/A Any other given names in order N/A 95. Date of legal name change Month (by name) Day Year 96. Place of legal name change: city/town, province/state, country Registration number (For Office Use Only)

Vital Statistics | novascotia.ca/vitalstats

Child B Birth Information							
Name on current birth documents or if bor	n outside of Canada, as stat	ed on immigration do	cuments				
97. Last name	98. First	name 🗖 N/A					
99. Second name 🔲 N/A	100. Any other given nam	es in order 🛛 N/	Ά				
101.Date of birth Month (by name)	Day	Year	102. Sex				
103.Birth place: city/town, province/state, coun	ry						
Details							
104. Is child's name to be changed?	Yes 🛛 No 🛛 If no mor	e children, go to pag	e 18.				
105. Name changed to:							
Last name	First nam	e 🗖 N/A					
Second name 🔲 N/A	Any other given names in	order 🛛 N/A					
106. What is the reason for the name change?							
Previous Change(s) of Name (CHILD B)							
107. Has this person had any PREVIOUS name (NOTE: This does not include last name assum	•	-	or other birth re-registration)	🗆 Yes 🗖 No			
108. If yes, give details: Name changed fror	n:						
Last name	First	name 🖵 N/A					
Second name 🗖 N/A	Any other given names in	order 🛛 N/A					
Name changed to:							
Last name	First	name 🗖 N/A					
Second name 🔲 N/A	Any other given names in	order 🗅 N/A					
109. Date of legal name change     Month (by name)     Day     Year							
110. Place of legal name change: city/town, province/state, country							
Additional Child/Children Information Complete as above, making copies as necessary, for all children							
	···· ,, ··· ··· ·····						

Registration number (For Office Use Only)



Consent for Legal Change of Name (CHILD)						
NOTE: Declaration(s) must be signed in the presence of a person authorized to take sworn statements.						
If more than		arate consent. If other pare	ardian is changing the name of a child 15 years of age and younger. Int is deceased, proof of death may be required.			
ı,	Last name		First and any other given names in order			
the legal	🗅 mother/parent 🛛 fath	ner/parent				
of the following child hereby give my consent to the proposed change of my child's name						
From						
	Current Last name		Current first and any other given names in order			
То						
	Proposed last name		Proposed first and any other given names in order			
Name			Signature			
Declared before me at			, in the province of			
this		day of	year			
Name	Signature					
	Commissioner of O		the Supreme Court 🔲 Notary Public			

### **Statutory Declaration of Applicant**

NOTE: Declaration(s) must be signed in the presence of a person authorized to take sworn statements.						
	ange of Name Act, Chapter 6 of the Revised Stat					
I,	Current last name	Current first and any other given names in order				
in the location of						
	City	Province/State	Country			
do solemnly declare that						
<ul> <li>I am the applicant in the attached application.</li> <li>I have read the application and to the best of my knowledge believe the statements made are true.</li> <li>I understand that all previously issued Nova Scotia certificates will no longer be valid upon the change of my name and that they will be cancelled.</li> <li>I understand that I must return all previously issued certificates.</li> <li>I understand that it is an offense for me or anyone else to use any certificate that has been cancelled.</li> </ul> Current name						
Declared before me	at	, in the province of				
this	day of		year			
Name	Name Signature					
Commissioner of Oaths Barrister of the Supreme Court Notary Public						

### **Contact Us**

#### **General Inquiries:**

Local: (902) 424-4381 Toll free: 1-877-848-2578 (Nova Scotia only) Fax: (902) 450-7313

#### To book appointment:

Book an appointment through our Online appointment booking platform: <u>https://accessappointments.novascotia.ca/en/select-service</u>

#### In person services location (by appointment only):

Vital Statistics office location: 1505 Barrington Street 5S Maritime Centre Halifax, Nova Scotia B3J 3K5 Canada

#### Hours:

8:30 am to 4:30 pm Monday to Friday, except holidays

#### Mailing address:

Vital Statistics PO Box 157 Halifax, Nova Scotia B3J 2M9 Canada

Accessing the Change of Name Application Form Online: https://beta.novascotia.ca/change-your-name-or-name-your-spouse-or-child



