

(On official letterhead)

Date xx, 2023.

Paul Wills, CPA, CMA
Director, Municipal Finance
Province of Nova Scotia,
P.O. Box 187,
Halifax, N.S. B3J 2N3

Re: 2023 Spring/Fall Debenture Funding

Please accept this letter as a firm commitment by the Council or Board of the Municipality of/Town of/Village of _____ to participate in the Spring/Fall 20XX Debenture Issue.

We request long-term funding for the following completed municipal capital project(s) for the following amount(s) and term(s):

Purpose:	Loan Amount	Loan Term	Loan Amort *	TBR #	Project Completion Date dd/mm/yyyy	Federal and/or Provincial Funding?
Project XYZ	\$0.00	X Years	Y Years	18/19-XX	DD/MM/YYYY	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Total
Debenture
Requirement** **\$0.00**

Also, please find enclosed the “Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate” which has been duly passed by Council.

Respectfully yours,

Authorized senior staff member

**Loan Amortization is “not the useful life” of the asset.*