

Appendix A: Short-term Rental Appeal Form

Short-term Rentals Appeals Form

What is this form for?

Use this form to appeal an enforcement action of the short-term rental program under section 11 of the Short-term Rental Registration Regulations.

The short-term rental host may appeal a decision within 20 business days of the decision. The following area list of appealable decisions and examples of non-appealable decisions.

Appealable Decisions	Examples of Non-Appealable Decisions
Denial of short-term rental application	Determination of accommodation category
Suspension, cancellation or revocation of an STR registration.	Assessment of fees
	Fee refunds
	Decisions made by platform operators or municipalities, including whether a host is compliant with bylaws
	Condo board consent decisions
	Property owner consent decisions

How to fill out this form

- Complete all fields of this form and include any attachments.
- E-mail this form and attachments to STRRegistrar@novascotia.ca

Please note this form must be completed in full. Failure to fully complete the form will result in the appeal being declined. All decisions made by the Minister are final.

Form

Appellant Information	
Name	
STR Registration Number (if applicable)	
Address	
Phone	
Email	
Decision Information	
Date of Decision	
Decision being appealed <i>Attach a copy of the decision being appealed</i>	<input type="checkbox"/> Denial of application for registration <input type="checkbox"/> Registration was suspended <input type="checkbox"/> Registration was cancelled
Appeal Rationale State concisely the grounds for the appeal (the facts and reason or cause, the basis for a belief to support the argument the decision was made in error). Attached additional pages as necessary.	
Signature of Appellant	Date of signature