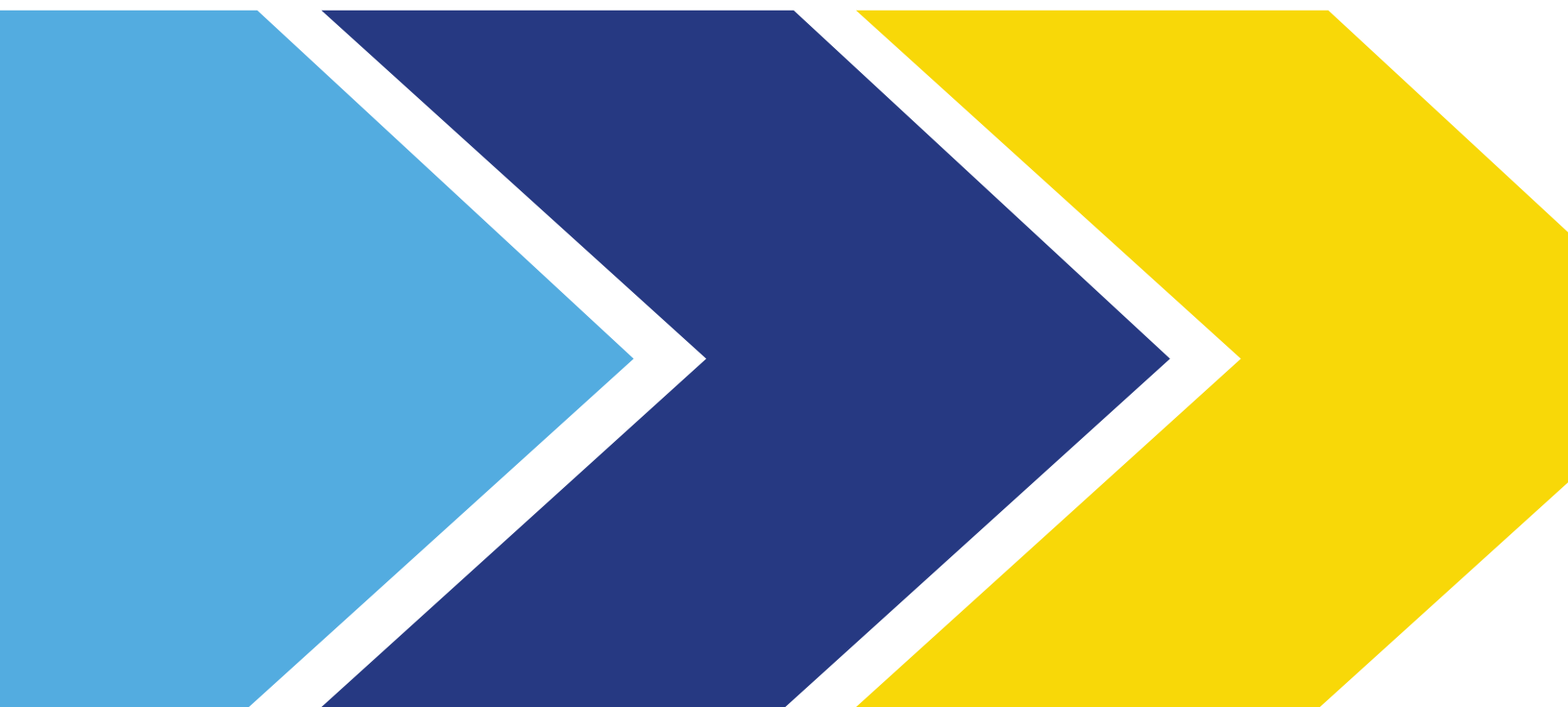


BUSINESS PLAN

2022-23



Premier
Executive Council
Priorities & Planning



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Budget 2022-23: Business Plan
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Message from the Premier

I am pleased to present the business plan for the Office of the Premier, the Executive Council Office and the Office of Priorities and Planning.



The Executive Council Office acts as a secretariat to the Executive Council (Cabinet) and its Committees. It aims to ensure the business of Executive Council and its Committees is conducted in a timely, efficient manner.

Executive Council Office provides non-partisan advice and information to the Premier, Cabinet and its Committees. Executive Council Office administers government's decision-making process, develops and advances corporate priorities and plans, and provides advice and support on the governance of and appointments to agencies, boards and commissions. It also provides operational support to the Office of the Premier.

The Office of Priorities and Planning helps to ensure successful implementation of government priorities as outlined in mandate letters for Ministers. The Office is responsible for communicating and managing priority objectives and working across departments to advance government's mandate. Fixing the healthcare system, strengthening communities, improving the long-term care system and ensuring better access to mental health supports are among the priorities that matter to Nova Scotians and are at the heart of government's priorities.

In 2022-23, Executive Council Office and the Office of Priorities and Planning will continue to support the implementation of government priorities and ensure the Province is on track to a strong and prosperous future.

The Honourable Tim Houston
Premier of Nova Scotia
President of the Executive Council

Mission, Vision and Mandate

Executive Council Office (ECO)

ECO's mission is to coordinate and inform government decision-making through objective analysis and advice to Cabinet and provide operational support to the Office of the Premier. Its vision is to be trusted facilitators of government decision-making.

ECO executes government's mandate by providing strategic policy and planning advice to the Executive Council (Cabinet) and works closely with the Department of Finance and Treasury Board to ensure the government's initiatives are cost effective and resources are appropriately allocated. ECO ensures departments receive clear objectives and that government's priority initiatives are implemented effectively and are communicated accurately. ECO works collaboratively with the Office of Priorities and Planning and departments to ensure government's priorities are advanced and provides resources and advice to foster and take a restorative approach to the areas of public engagement, strategy, decision-making, policy design and operations. ECO works with departments to support innovative approaches to problem-solving and create positive momentum for the shift to human centered systems.

Office of Priorities and Planning

The Office of Priorities and Planning is responsible for communicating and managing the priority objectives of the Executive Council (Cabinet) and working across departments to advance government's policy agenda. It works closely with departments and agencies to translate government's priorities into policies, plans, programs and initiatives intended to produce measurable results.

Core Responsibilities

Executive Council Office

- Provide policy planning support and coordination to ensure departmental initiatives and submissions to Executive Council align with government priorities.
- Provide effective and efficient analysis, advice and information to Executive Council (Cabinet) and its Committees to enable informed decisions.
- Ensure effective tracking and clear communications of decisions made by Executive Council (Cabinet) and its Committees.
- Provides advice and support on the governance of, and appointments to agencies, boards and commissions.
- Provides guidance for departmental and crown corporation business planning and accountability reporting.

- Administer corporate administrative policy manuals and processes.
- Provide operational and administrative services to the Office of the Premier overseeing human resources, finance and budgeting, security and business continuity requirements.
- Provide commemorative and congratulatory certificates to Nova Scotians marking celebratory milestones, including those retiring from the Canadian Armed Forces.
- Operate the Nova Scotia Gift Bank.

Office of Priorities and Planning

- Articulate and communicate government’s ambitious policy agenda across the public service and to key stakeholders. Foster engagement with the priorities and collaboration in pursuit of our shared goals.
- Provide Executive Council (Cabinet) and Deputy Ministers with timely, accurate, and meaningful information on which to base decisions, programs, and policies. Facilitate the application of expert analysis and data-informed decision making in public policy.
- Align efforts and initiatives and encourage collaboration across government to advance progress on important and complex challenges, enable the achievement of priority objectives and deliver solutions for Nova Scotians.
- Encourage and support policies and programs that improve quality of life, attract and retain people, create more and better opportunities and support sustainable prosperity in all our regions.
- Monitor organizational performance and progress toward government’s priority initiatives and outcomes.

Performance Measures

The ECO and Office of Priorities and Planning routinely speak with stakeholders to improve processes and communication.

Budget Context

Departmental Expenses Summary (\$ thousands)			
<u>Programs and Services</u>	<u>21-22 Estimate</u>	<u>2021-22 Forecast</u>	<u>2022-23 Estimate</u>
Office of the Premier/Executive Council Office	7,011	5,699	6,205
Total - Departmental Expenses	7,011	5,699	6,205
Ordinary Recoveries	---	---	30
Funded Staff (# of FTEs)			
Office of the Premier/Executive Council Office	43.0	36.9	44.0
Note:			
For Ordinary Revenues, see Estimates and Supplementary Detail Book, Chapter 2			
For TCA Purchase Requirements, see Estimates and Supplementary Detail Book, Chapter 1			

Departmental Expenses Summary (\$ thousands)			
<u>Programs and Services</u>	<u>2021-22</u> <u>Estimate</u>	<u>2021-22</u> <u>Forecast</u>	<u>2022-23</u> <u>Estimate</u>
Office of Priorities and Planning	1,256	1,256	1,436
Total - Departmental Expenses	1,256	1,256	1,436
Ordinary Recoveries	167	324	177
<u>Funded Staff (# of FTEs)</u>			
Office of Priorities and Planning	8.5	8.0	8.5
Note: For Ordinary Revenues, see Estimates and Supplementary Detail Book, Chapter 2 For TCA Purchase Requirements, see Estimates and Supplementary Detail Book, Chapter 1			