

# Ethical Procurement Standards

*All employees of the Province who are involved with the process of acquiring goods, services, construction or facilities shall perform their duties in accordance with the following ethical procurement standards:*

- i. Ensure their procurement activities are conducted according to policies, provincial and federal legislation, trade agreements and ethical business practices<sup>1</sup>
- ii. Conduct business with current and prospective suppliers in good faith, and be fair in all business dealings<sup>1</sup>
- iii. Request removal from a procurement process when a personal conflict of interest is perceived<sup>1</sup>
- iv. Require suppliers provide accurate representations of goods, services and construction<sup>1</sup>
- v. Encourage the negotiation of an equitable and mutually acceptable settlement when a dispute arises<sup>1</sup>
- vi. Encourage and support collaborative procurement amongst public sector entities, both within Nova Scotia, and across other Provincial jurisdictions<sup>1</sup>
- vii. Follow leading procurement practices<sup>1</sup>
- viii. Strive to obtain the best value for each expenditure by ensuring government procurement decisions consider not only the purchase price, but also the benefit to the environment and social fabric of Nova Scotia <sup>1</sup>
- ix. Encourage suppliers to consider sustainability in their product or service offerings<sup>1</sup>
- x. All employees of the Province are expected to respect and abide by the [Values, Ethics, & Conduct](#) guide and [Conflict of Interest](#) Policy.

**Chief Procurement Officer**

*Chris Mitchell*

*May 1, 2015*

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<sup>1</sup> Public Procurement Act. 2011, c. 12, s 15