

Flood Risk Infrastructure Investment Program



Application Guidelines 2023-24

Introduction

These guidelines were created to provide an overview of the Flood Risk Infrastructure Investment Program (FRIIP) and to assist in the completion of applications for funding consideration under the program.

Funding

FRIIP is a Provincial program which has been developed to help municipalities invest in infrastructure which reduces flood risks and community vulnerability. Typically, the program may fund up to 50% of eligible cost, subject to budget availability.

Eligible Recipients:

This program is available exclusively to Nova Scotia municipalities but may be invested in non-municipal infrastructure provided all involved parties are in agreement. Projects must demonstrate support of key stakeholders where relevant, (i.e. neighbouring municipalities, provincial and federal government departments, private sector, homeowners).

Eligible Projects:

- River Training and Floodway Improvements
- Floodwater Containment and Flood Intensity Mitigation
- Study work including mapping to identify flood prone areas; and identification of potential solutions to mitigate flood impacts

Please note stormwater management is NOT eligible under this program.

Preference will be given to projects that have been identified as part of the Municipal Climate Change Action Plan (MCCAP) or other infrastructure risk assessment studies.

The provincial government wishes, where practical, to encourage intermunicipal cooperation. Intermunicipal projects may receive special consideration in the distribution of program funding.

Preference will be given to applicants with no current active projects or outstanding reporting requirements with DMAH (i.e. previous funding claims, project closeout reports, financial statements, financial information, returns, etc.)

Eligible Costs

The following components of an eligible project qualify for cost sharing under FRIP:

- **Professional Services**
 - Cost of engineering studies
 - Cost of preparing design drawings and specifications, flood risk assessments, mitigation plan and flood zone mapping, etc
 - Cost of construction inspection and administration
- **Construction/Equipment**
 - Cost of construction and equipment acquisition as per plans and specifications
- **Land**
 - Cost of acquiring land and property easements

Interim financing costs are not eligible for cost sharing under this program, nor are costs associated with stormwater management.

Application Process

Applications can be downloaded from the program website: <https://beta.novascotia.ca/apply-funding-invest-infrastructure-protect-communities-flooding-flood-risk-infrastructure-investment-program>. You can also use a search engine (i.e. Google) to locate our website. Please use the following key words in your search, 'FRIIP Nova Scotia'.

Once the application is completed, it must be emailed including any attachments to the program email friip@novascotia.ca. Please make sure that you have confirmation from DMAH that your completed application has been received.

The application submission must include:

- **Council Resolution:** a resolution of council supporting the submission of the project for funding consideration under FRIIP
- **Cost Estimate:** A detailed cost estimate for the project

Review and Approval Process

Applications submitted to DMAH will be reviewed to ensure requirements outlined in these guidelines have been met. Incomplete applications may result in your project not being reviewed for funding consideration.

The review and evaluation of applications is a competitive process. Although a project may be eligible, it is not guaranteed funding from this program. If the project is approved, it is possible that the approval will not match the full level of funding requested in the application.

Successful applicants will receive a formal Letter of Offer with Terms and Conditions outlining the requirements relevant to the program.

Project Amendments

After project approval, if the project scope changes or anticipated completion date extends beyond the project deadline outlined in the Terms and Conditions, an amendment is required. The amendment request should be submitted prior to the project completion date and must be agreed to by DMAH.

Use of Other Grant Funds

FRIP grants may be used in combination with funds from other grant programs, unless doing so is prohibited by the other program. If a recipient chooses to use multiple grant funding sources for a project, it is their responsibility to understand each grant program's specific funding requirements. All grants supporting the project must be clearly outlined in the project application. If the other grants are obtained post-approval of FRIP funding, the recipient is obligated to inform DMAH.

Not allowed: using FRIP grant funds for expenses already funded by other funding programs.

Payments

Up to 50% of the funding from the province may be provided at project initiation. The remainder of the provincial funding portion will be provided upon approval of the Project Closeout Report, Statement of Expenditures and proof of payment.

Final Reporting

To receive the final funding portion committed by the Province, grant recipients must submit a Project Closeout Report and Statement of Expenditures to DMAH within 60 days of project end date. DMAH will provide the required reporting templates to successful recipients.

The Statement of Expenditures will consist of a listing of all invoices as well as proof of payment in the form of copies of cancelled cheques, printouts of online cancelled cheques, bank statements or copies of electronic banking statements.

The applicant **MUST** pay the full amount of invoices to the supplier no later than March 31, 2024 in order for the Province to release the final funding portion committed. Invoices must be dated no later than March 31, 2024.

Communications

The Department of Municipal Affairs and Housing's contribution must be recognized in any project promotion or communication.

Successful applicants will receive funding assistance upon receiving ministerial confirmation.

A list of successful project applicants may be made public after the process is completed.

For More Information

Flood Risk Infrastructure Investment Program

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