

SUPPLIER SUSTAINABILITY ASSESSMENT

Supplier Name: _____ Date Completed: _____

The Province seeks to work with suppliers who support and apply the principles of sustainability to their own operations. To help the Province understand the sustainability attributes of your business, complete the following questions. Note: You may be asked to provide additional detail on your responses if you are called up to perform work for the Province of Nova Scotia.

<p>1. Do you apply environmental criteria when making purchasing decisions, when recommending purchasing decisions, and when selecting project partners and subcontractors? <i>(e.g., green meetings and training events, working with partners that support electronic communication and delivery of work, use of products with recycled content, actions that lead to trip/travel reduction, purchase of energy efficient product etc.)</i></p>	<p>Yes No</p>
<p>2. Do you apply social criteria when making purchasing decisions, when recommending purchasing decisions, and when selecting project partners and subcontractors? <i>(e.g., working with social enterprises or diversity suppliers, subcontracting from small local suppliers)</i></p>	<p>Yes No</p>
<p>3. Does your business take steps to provide training, mentorship, internship or apprenticeship opportunities and/or to develop partnerships with local educational and or vocational institutions?</p>	<p>Yes No</p>
<p>4. Does your business have a documented program, appropriate to the size of the business, and meeting the requirements of the Nova Scotia Occupational Health and Safety Act, to ensure the health and safety of yourself and your employees?</p>	<p>Yes No</p>
<p>5. Does your business take steps to support diversity and inclusiveness for under-represented groups such as Aboriginal People, Persons with Disabilities, Racially Visible People, and members of the LGBTI in your workforce? <i>(e.g., diversity hiring strategies or programs, working with subcontractors from the diversity community or organizations such as social enterprises that create employment for adults with mental and physical challenges)</i></p>	<p>Yes No</p>
<p>6. Does your business take steps to raise environmental and social value awareness and skills among employees, contractors and subcontractors? <i>(e.g., staff training or “toolbox” talks, reporting progress in company meetings, posting current information on a bulletin board or in electronic format such as chat boards, internal communication platforms etc., conducting waste audits, recognition programs for employees, supporting staff volunteering etc.)</i></p>	<p>Yes No</p>
<p>Use the space below to briefly highlight 1- or 2 key steps you have taken to make your operations and/or your projects more sustainable.</p> 	
<p>Do you believe you would benefit from training or information sessions on any of the above issues?</p>	<p>Yes No</p>